



Centre for Microfinance & Livelihood (CML)

An Initiative of TATA TRUSTS

5th Floor, Divine Plaza, Dispur Super Market, G.S Road, Guwahati-781005, Assam

Email: cmlghy@gmail.com Tel: 91-361-2229367

Tender Notice Ref. No.: CML/PC/02/2021-22

Date: 7th Feb 2022

TENDER NOTICE

CLOSED REQUISITION FOR QUOTATION (RFQ) FOR THE SUPPLY OF AQUATIC FLOATING FISH FEED (NON-VEG)

Subject: Quotation for supplying **52.5 Tonnes of Aquatic Floating Fish Feed (Non-Veg)** under the OTPC Fishery Project at Udaipur, Gomati Tripura.

Centre for Microfinance and Livelihood (CML) invites Quotations through an open tender system in 2 (two) BID systems from the Authorized Dealer/Reputed Firms for Paddle cum Power Wheel Aerators at Udaipur, South Tripura as per the specification at Annexure-III. The Bidders have to abide by the terms and conditions enclosed at Annexure-I and details of the agency and to whom it may concern as Annexure-II & IV respectively. All Annexure-I to IV can be downloaded from the institution's Website: www.cmlnortheast.com.

No BID other than quotation by courier to the specified address shall be entertained. Bidders need to submit the hard copy and the authenticated documents through courier to the Executive Director, CML, an initiative of Tata Trusts, Opposite of old Governor House, Kunjaban, Gorkhabasti, Agartala, Tripura – 799006 within the BID submission end date and time.

The tentative Schedule of processing of quotations is as follows:

1.	Date and time for issuing/publishing	07.02.2022 at 10:00 AM
2.	BID submission start date and time	08.02.2022 at 10:00 AM
3.	BID submission end date and time	15.02.2022 at 10:00 PM
4.	Date and time for the opening of Technical BID	16.02.2022 at 12:30 PM
5.	Address for communication	The Executive Director, CML, an initiative of Tata Trusts, Opposite of old Governor House, Kunjaban, Gorkhabasti, Agartala, Tripura – 799006

The aforementioned dates may vary and the change in dates shall be intimated if necessary.

Authorized Signatory,

(Mr. Sanjay Singh)

Chief Operating Officer
Centre for Microfinance &
Livelihood, Guwahati



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Annexure-I

TERMS AND CONDITIONS

1. Each Bidder should BID in lump-sum and send the Quotations through courier BOQ in the aforesaid address. Price must not be quoted in Technical BID. Rates to be quoted in INR only.
2. The following documents should be submitted through courier only.
 - a) Authenticated copy of a certificate showing performance of this type of supply in the past e.g. copy of purchase order.
 - b) Authenticated Technical BID as per Annexure-II
 - c) Declaration as per Annexure-IV
3. The schedule of supply and specification of items are enclosed in Annexure-III. The rate should be quoted including transportation cost at the project location Udaipur, Gomati District, Tripura.
4. Tender once submitted should remain valid at least 90 (ninety) days for acceptance.
5. The BID should contain two envelopes containing the Technical BID and Financial BID in the form of BOQ.
6. Rates quotes for the item should include the taxes/duties and transportation cost/delivery cost/packaging etc. of the items at the mentioned places. Taxes/duties and transportation costs are to be included in the amount quoted the BOQ and no subsequent claims for taxes/duties transportation cost etc. will be entertained separately.
3. 25% of the total contract value will be released to the supplier post signing the contract, and the remaining 75% post receiving the material and final clearance given by the program team on written that delivery has been made as per terms and conditions of the contract.
7. The supplier will have to arrange for Road Permit/E-Way Bills if required for the supply of the item/s.
8. The Purchase Committee of the Centre for Micro Finance and Livelihood reserves the right to accept any or all tenders either in part or in full without assigning any reasons whatsoever.
9. The material should be delivered within 30 days to the project location under Kakraban and Matabari blocks, Gomati district after receiving the purchase order (PO). If the items are not delivered within the stipulated period of time a penalty will be charged @₹5,000 per day from the supplier.
10. Bank Guarantee of 10% of the total tender value needs to raise in the name of "Centre for Microfinance and Livelihood (CML)" which will be used by CML in case of delay of delivery or quality of the material is not as per contract. CML will return the same post successful closure of the contract.
11. Once the items are delivered to the project location, the Purchase Committee will nominate a Technical Person who will verify and certify the materials as per the specification of PO.
12. Tax deduction at source will be made wherever applicable.
13. Before Delivery the Materials the supplier should be provided a Weighbridge report from the competent authority.
14. The organization has all the rights to cancel/withdraw the tender at any point in time as and when required. A notice will be uploaded on the organization's Website.



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Annexure-II

DETAILS OF THE AGENCY

1. Name & Address of Firm :
2. Trade License No. :
Attach a photocopy of the document
3. GST Registration No., if any :
4. Name and Address of the Owner of the Firm :
5. Phone/Mobile No. :
6. TAN/PAN Number if any :
Attach a photocopy of the document
7. Bank details of firm/Agency for making Payment :
 - Name of the Bank & Branch :
 - Account Number :
 - IFSC Code :
 - MICR Code No. :

Certified that the terms and conditions are acceptable to me/us. I/we will abide by the terms and conditions of the tender/contract/offer and supply the items as per specification mentioned as Annexure – III of Tender Document.

Signature of the Owner with Seal

Place :

Date :



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Annexure-III

SPECIFICATION OF AQUATIC FLOATING FISH FEED (NON-VEG)

The Aquatic Floating Feed should be contained as follows:

- a) Size : 3 MM
- b) Protein Content (%) : 22-24%
- c) Fat Content (%) : 4-5%
- d) Moisture Content (%) : 10%
- e) Floating Time : 6-7 Hrs.



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Annexure-IV

(To be printed on an Official Letterhead)

Date:...../...../2022

TO WHOM IT MAY CONCERN

We hereby certify that our firm M/s.....

.....

has not been blacklisted by the Government, or semi Government Department in India and

has never been declared insolvent.

Signature of the Firm with Seal