



Centre for Microfinance & Livelihood (CML)

An Initiative of TATA TRUSTS

5th Floor, Divine Plaza, Dispur Super Market, G.S Road, Guwahati-781005, Assam

Email: cmlghy@gmail.com Tel: 91-361-2229367

Tender Notice Ref. No.: CML/PC/08/2023-24

Date: 20th Feb 2024

TENDER NOTICE

CLOSED REQUISITION FOR QUOTATION (RFQ) FOR THE SUPPLY OF PADDLE CUM POWER WHEEL AERATORS

Subject: Quotation for supplying 40 units of Paddle cum Power Wheel Aerators under OTPC Project.

Centre for Microfinance and Livelihood (CML) invites Quotations through a closed tender system in 2 (two) BID systems from the Authorized Dealer/Reputed Firms for Paddle cum Power Wheel Aerators as per the specification at Annexure-III. The Bidders have to abide by the terms and conditions enclosed at Annexure-I and details of the agency and to whom it may concern as Annexure-II & IV respectively. All Annexure-I to IV can be downloaded from the institution's Website: www.cmlnortheast.com.

Bidders need to submit the Technical & Financial BID along with all the authenticated documents to admin@cmlnortheast.com or through courier to the Executive Director, Centre for Micro Finance & Livelihood An associate Organization of Tata Trusts, 5th Floor, Divine Plaza, G.S Road, Dispur Super Market, Guwahati- 781005 within the BID submission end date and time.

The tentative Schedule of processing of quotations is as follows:

1.	Date and time for issuing/publishing	21.02.2024 at 10:00 AM
2.	BID submission start date and time	21.02.2024 at 11:00 AM
3.	BID submission end date and time	28.02.2024 at 11:59 PM
4.	Date and time for the opening of Technical BID	29.02.2024 at 12:30 PM
5.	Address for communication	The Executive Director, CML, an initiative of Tata Trusts, 5 th Floor, Divine Plaza, G.S Road, Dispur Super Market, Guwahati- 781005

The aforementioned dates may vary and the change in dates shall be intimated if necessary.

Authorized Signatory,

(Mr. Sanjay Singh)
Executive Director



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Annexure-I

TERMS AND CONDITIONS

1. Each Bidder should BID in lump-sum and send the Quotations through courier BOQ in the aforesaid address. Price must not be quoted in Technical BID. Rates is to be quoted in INR only.
2. The following documents should be submitted through courier only.
 - a) Authenticated copy of a certificate showing performance of this type of supply in the past e.g. copy of purchase order.
 - b) Authenticated Technical BID as per Annexure-II
 - c) Declaration as per Annexure-IV
3. The schedule of supply and specification of items are enclosed in Annexure-III. The rate should be quoted including transportation cost at the project location Udaipur, Gomati District of 40 units.
4. Tender once submitted should remain valid at least 30 (thirty) days for acceptance.
5. The BID should contain two envelopes containing the Technical BID and Financial BID in the form of BOQ.
6. Rates quotes for the item should include the taxes/duties and transportation cost/delivery cost/packaging etc.of the items at the mentioned places. Taxes/duties and transportation costs are to be included in the amount quoted the BOQ and no subsequent claims for taxes/duties transportation cost etc. will be entertained separately.
7. Maximum of 40% of the total contract value will be released to the supplier post signing the contract, and the remaining post receiving the material and final clearance given by the program team on written that delivery has been made as per terms and conditions of the contract.
8. The supplier will have to arrange for Road Permit/E-Way Bills if required for the supply of the item/s.
9. The Purchase Committee of the Centre for Micro Finance and Livelihood reserves the right to accept any or all tenders either in part or in full without assigning any reasons whatsoever.
10. The Aerators should be delivered within 40 to 45 days to the said locations after receiving the purchase order (PO). If the items are not delivered within the stipulated period of time a penalty will be charged @₹500 per day from the supplier.
11. Once the items are delivered to the project location, the Purchase Committee will nominate a Technical Person who will verify and certify the materials as per the specification of PO.
12. Tax deduction at source will be made wherever applicable.
13. The organization has all the rights to cancel/withdraw the tender at any point in time

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Annexure-II

DETAILS OF THE AGENCY

1. Name & Address of Firm :
2. Trade License No. :
Attach a photocopy of the document
3. GST Registration No., if any :
4. Name and Address of the
Owner of the Firm :
5. Phone/Mobile No. :
6. TAN/PAN Number if any :
Attach a photocopy of the document
7. Bank details of firm/Agency
for making Payment :
 - Name of the Bank & Branch :
 - Account Number :
 - IFSC Code :
 - MICR Code No. :

Certified that the terms and conditions are acceptable to me/us. I/we will abide by the terms and conditions of the tender/contract/offer and supply the items as per specification mentioned as Annexure – III of Tender Document.

Signature of the Owner with Seal

Place :

Date :



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Annexure-III

SPECIFICATION OF PADDLE CUM POWER WHEEL AERATORS

1. The Paddle cum Power Wheel Aerators should be contained as follows:

- a) Motor : 1 HP
- b) Power Supply : Single Phase 220 Volt 50 Hz
- c) Float : 2 Pcs
- d) Fan with GM Bush : 2 Pcs
- e) Bevel Gear Box : 1 Pc
- f) SS Shaft : 2 Pcs
- g) SS Frame : 1 Pc
- h) Motor Cover and SS Nut Bolt KIT
- i) Complete Electrification Works with the Materials



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Annexure-IV

(To be printed on an Official Letterhead)

Date:...../...../2024

TO WHOM IT MAY CONCERN

We hereby certify that our firm M/s.....

.....

has not been blacklisted by the Government, or semi Government Department in India and has never been declared insolvent.

Signature of the Firm with Seal